

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
September 19, 2023 - 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on June 30, 2023
- B. Notice filed with the Burlington County Times on June 30, 2023

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Mrs. Melissa Arcaro Burns
Present	Mrs. Jill Fallows Macaluso
Present	Dr. Brooke Mailhiot
Present	Mrs. Danielle Miller
Present	Mrs. Claudine Morano
Present	Ms. Lauren Romano
Present	Mr. Maurice Weeks
Present	Mrs. Cheryl Makopoulos, Vice President
Present	Mr. Mark Villanueva, President
Present	Mr. John Comegno, Esq., Solicitor
Present	Mr. Joseph Bollendorf, Interim Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Assistant Superintendent of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Present	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Mrs. Arcaro Burns Second: Mr. Weeks Vote: Unanimous

VI. Return to Public

Moved by: Mrs. Arcaro Burns Second: Mr. Weeks Vote: Unanimous

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #24-46:

August 22, 2023 Executive Session

August 22, 2023 Regular Meeting

Moved by: Dr. Mailhiot

Second: Ms. Romano

Vote: 8 - 0, Abstain - 1

Abstention: Mr. Weeks

B. President's Remarks

1. Mr. Villanueva provided an update on the Superintendent Search. Mr. Villanueva updated the community on new housing developments, student enrollment growth, projections, referendum potential to accommodate additional growth, and additional revenue to help support the general operating budget. Mr. Villanueva explained that many of the developments are being done under Payment in Lieu of Taxes (PILOT) programs..

C. Superintendent's Update

1. General Update - Mr. Bollendorf provided an update on the opening of schools.

D. Student Board Representative Reports

1. Senior Class Liaison - Jack Brittain introduced himself and updated the Board on senior class activities including college applications, spirit week activities, and the senior class sunrise event.
2. Junior Class Liaison - Kyle Sumerson introduced himself and updated the Board on junior class activities including SAT prep, college preparation, and course work.
3. Sophomore Class Liaison - Angelo Boujaoude introduced himself and updated the Board on the recent club and activities fair and reported that the start of the school year has been positive.
4. Freshman Class Liaison - Lily Trakis introduced herself and updated the Board on making choices as freshmen such as where to sit, who to represent the class, what classes to take and what activities to participate in.

E. Superintendent's Update - continued

1. State Assessment Data Presentation - NJGPA and ACCESS Results - Dr. Karen Benton presented the NJGPA and ACCESS results.
2. Recognition - Mr. Bollendorf recognized the following for their donations to the backpack program:
 - a) Moorestown Rotary Breakfast Backpack Project Representative:
Chairperson - Chris Gilles, John Costello, Rotary President
Donation of 118 backpacks and school supplies for PreK-8 Grade Students
 - b) Edward Jones & Company Representative: Michael Iaquinto
Donation of backpacks and supplies for PreK-8 Grade Students
3. 2023-24 Mentoring Plan - Exhibit #24-47 - Mr. Bollendorf reviewed the 2023-24 Mentoring Plan.
4. 2023-24 Professional Development Plan - Exhibit #24-48 - Mr. Bollendorf reviewed the 2023-24 Professional Development Plan.

F. Board Committee Reports - Questions and Comments

1. Ad Hoc Committee on Housing Development - Mark Villanueva - no report
2. Communications - Jill Fallows Macaluso reviewed efforts to increase communications with the community. A stipend position was created to start to leverage district social media accounts and further enhance objectives.
3. Curriculum - Lauren Romano provided an update on a recent Curriculum Committee meeting. Topics included Artificial Intelligence usage such as ChatGPT and a review of a draft guideline document, plagiarism policies, and the need for additional curriculum writing.
4. Finance and Operations - Maurice Weeks provided an update on a recent Finance & Operations Committee meeting. Topics included upcoming overnight field trips, recent RFP openings including lease purchase, instructional and related services, professional services, and health broker, EDC model restructuring, review of a Codicil with the MEA, Sielox presentation for security upgrades, ROD grant approval, 2022-2023 audit update, chapter 44 updates, a review of enrollment, and a potential referendum.
5. Policy - Claudine Morano - no report

G. Off-Board Committee Updates

H. Public Comment on Agenda Items

The Board recognizes and values public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. This Public Comment Section is for comments related to specific items on the Board's agenda. There is an opportunity for public comment on non-agenda related items later in the meeting.

When called upon to speak, please provide your name and home address, and keep your comments to three minutes. Please direct your comments to the Board, not to individual members of the Board or Administration, but note that this is not a discussion or Q&A.

Under New Jersey law, the Board shall not discuss personnel matters in public. The Board President may refer questions or requests for action to staff for response at a later date.

Speakers are reminded that comments should be respectful and maintain a level of decorum appropriate for a meeting of a public body. Defamatory or abusive remarks are always out of order.

Thank you for your consideration of others, and for taking the time to make your public comment.

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mrs. Arcaro Burns Second: Dr. Mailhiot Vote: Unanimous

2. Public Comment on Agenda Items - none

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weeks

Second: Ms. Romano

Vote: Unanimous

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. Financial Reports of the Board Secretary - July, 2023 - Exhibit #24-49

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of July, 2023 attached as Exhibit #24-50.

3. Approval of Bills

I recommend approval of the bills, in the amount of \$2,918,957.63 attached as Exhibit #24-51.

Approval of Items 1 - 3:

Moved by: Ms. Romano

Second: Mrs. Morano

Vote: Unanimous

IX. Recommendations of the Superintendent

A. 2023-2024 Remote Learning Plan

A resolution is requested approving the 2023 – 2024 Remote Learning Plan. Each school district must annually submit a proposed program for emergency virtual or remote instruction (plan) to the New Jersey Department of Education. The plan will be implemented during an LEA closure lasting more than 3 consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the

appropriate health agency or officer to institute a public health related closure. If instituted, this plan will utilize virtual or remote instruction to satisfy the 180-day requirement, pursuant to N.J.S.A. 18A:7F-9.

MOTION:

I recommend that the Board approve the 2023-2024 Remote Learning Plan as per the attached Exhibit #24-52.

Moved by: Ms. Romano Second: Mr. Weeks Vote: Unanimous

B. Shared Services Agreement

MOTION:

I recommend the Board approve the shared services agreement between the Township of Moorestown and the Moorestown Township School District Board of Education for Class III Special Law Enforcement Officers.

Moved by: Mrs. Makopoulos Second: Dr. Mailhiot Vote: Unanimous

C. Educational Program

1. Home Instruction 2023-2024

Approval is requested for Home Instruction for students during the 2023-2024 school year.

MOTION:

I recommend that the Board approve the home instruction students on Exhibit #24-53 for the 2023-2024 school year.

2. Special Education Out-of-District Placements 2023-2024

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #24-54 for the 2023-2024 school year at the location indicated at the approved tuition rates with transportation provided.

3. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #24-55 with Speak For Yourself, LLC to provide consulting services for students with an Individual Education Plan.

4. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #24-56 with Family First, LLC to provide consulting services for students with special needs.

5. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #24-57 with Interactive Kids to provide special education services to a student with an Individual Education Plan.

6. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #24-58 with My Own Two Hands, LLC to provide orientation and mobility services and Teacher of the Visually Impaired services to a student with an Individual Education Plan.

7. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #24-59 with Brett DiNovi & Associates, LLC to provide consulting and school-based services for students with an Individual Education Plans.

8. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #24-60 with SJ Behavior Services to provide consulting and school-based services for students with an Individual Education Plan.

9. Bayada Home Health Care, Inc. Nursing Services 2023-2024

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for a student with special needs attached as Exhibit #24-61 for the 2023-2024 school year.

10. Columbia School Agreement

MOTION:

I recommend that the Board approve the agreement with Columbia School to provide instructional services, as per the attached Exhibit #24-62.

Approval of Items 1 - 10:

Moved by: Mr. Weeks

Second: Ms. Romano

Vote: Unanimous

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #24-63.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #24-64.

3. Donations

MOTION:

I recommend the Board accept the following donations:

- \$1,000 from MoorArts to be used by the MHS Comic Strip Club

4. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2023-2024 school year.

MOTION:

I recommend that the Board approve the 2023-2024 non-resident tuition students as listed in Exhibit #24-65.

5. Overnight Student Trips

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #24-66.

William & Mary Model UN Conference	11/3/23 to 11/5/23	Williamsburg, VA
Princeton Model Congress	11/15/23 to 11/19/23	Washington, DC
Yale Model Congress	12/4/23 to 12/7/23	New Haven, CT
Harvard Model Congress	2/22/24 to 2/25/24	Boston, MA
MHS Theater Group to Disneyland	4/1/24 to 4/5/24	Anaheim, CA
Senior Trip to Walt Disney World	3/9/24 to 3/14/24	Orlando, FL

6. 2023-2024 Special Olympics Play Unified Grant Application

MOTION:

I recommend the Board approve the submission and acceptance of the award of the Special Olympics Play Unified grant application for the 2023-24 school year in the amount of \$13,500, as per the attached Exhibit #24-67.

7. Joint Transportation Agreement - Sending

Approval of the following Joint Transportation Agreement will allow Moorestown to participate in transportation services coordinated with Lenape to transport two (2) students with special needs.

MOTION:

I recommend the Board approve a Joint Transportation Agreement with Lenape School District for 9/7/23 to 6/17/24 at a rate of \$38.03 per day per student for two (2) students.

8. Approval of Sidebar Agreement to the MEA/Board of Education Agreement

MOTION:

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2022 – June 30, 2025, as per the attached Exhibit #24-68.

Approval of Items 1:

Moved by: Mrs. Miller

Second: Dr. Mailhiot

Vote: 7 - 0, Abstain - 2
Abstentions: Mrs. Makopoulos,
Mrs. Arcaro Burns

Approval of Items 2 - 8:

Moved by: Mrs. Miller

Second: Dr. Mailhiot

Vote: Unanimous

E. Employee Relations

- 1. Appointments** - Exhibit #24-69
- 2. Substitutes** - Exhibit #24-70
- 3. Change in Assignment, Hours, Location** - Exhibit #24-71
- 4. Additional Hours** - Exhibit #24-72
- 5. Leave of Absence** - Exhibit #24-73
- 6. Retirement** - Exhibit #24-74
- 7. Resignation** - Exhibit #24-75
- 8. Movement on Salary Guide** - Exhibit #24-76

- 9. **Salary Correction** - Exhibit #24-77
- 10. **Instructional Class Coverage** - Exhibit #24-78
- 11. **Presenters** - Exhibit #24-79
- 12. **Curriculum Writing Staff** - Exhibit #24-80
- 13. **Practicum Students & Student Teachers** - Exhibit #24-81
- 14. **Athletics & Co-Curricular Clubs** - Exhibit #24-82
- 15. **Transportation Staff Assignment** - Exhibit #24-83
- 16. **Volunteers** - Exhibit #24-84

Approval of Items 1 - 16:

Moved by: Mrs. Arcaro Burns Second: Ms. Romano Roll Call Vote: 9 - 0

X. Suspensions

A. Suspensions - Exhibit #24-85

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #18
- Substantiated
 - UES - #13

Moved by: Mr. Weeks Second: Ms. Romano Vote: 7 - 0, Abstain - 2
 Abstentions: Mr. Weeks, Mrs. Arcaro Burns

XI. Informational Only

A. Enrollment Information - September 7, 2023

School	2022-2023	2023-2024
High School	1270	1264
Middle School	620	613
Upper Elementary School	859	887
Elementary Schools	<u>1116</u>	<u>1136</u>
Total	3865	3900

XII. Old Business

XIII. New Business

XIV. Public Comment

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Thank you for your consideration of others, and for taking the time to make your public comment.

A. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Ms. Romano Second: Dr. Mailhiot Vote: Unanimous

B. Public Comment

1. Lorenzo, not a resident of Moorestown, commented that the Girls Who Code club at WAMS would be phenomenal to help bridge the gap.
2. Nicole Dancy, Home & School President, reported on the various Home & School activities and fundraisers.
3. John Lloyd, MHS Teacher, thanked the staff for facilitating the activity fair.
4. Tom Wallace, MHS Teacher, thanked the custodian and maintenance members for cleaning the buildings, and thanked the secretaries for helping open the buildings.
5. Kimberly Martin, WAMS Teacher, thanked the elementary staff for greeting new students and families.
6. Melissa Lock, WAMS Teacher, thanked WAMS staff for the new schedule.
7. Kara Long, UES Teacher, thanked colleagues for hosting back to school night.
8. Trish Lochbihler, South Valley Teacher, thanked South Valley staff for the smooth opening.
9. Beth Lefferts, Baker Teacher, thanked Baker staff for getting Wilson-certified over the summer.

C. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mrs. Miller Second: Ms. Romano Vote: Unanimous

XV. Good of the Order

XVI. Adjournment - 8:17 p.m.

Moved by: Mrs. Makopoulos Second: Mrs. Arcaro Burns Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary